



Personnel Appointments

Since 1970

TIME SHEET

28a Commercial Arcade
St. Peter Port
Guernsey GY1 1JX

Fax: 01481 714996

MR/MRS/MISS

WEEK ENDING.....

LENGTH OF BOOKING DAYS / WEEKS POSITION HELD.....

NORMAL WORKING HOURS.....

REPORT TO

The above named Employee is under contract to Personnel Appointments and cannot therefore accept, now or in the future, any position on the staff of your organisation, permanent or temporary, otherwise than by arrangement with Personnel Appointments Limited, and on payment of our normal permanent or temporary introduction fee. Should the above named employee enter your permanent employment such introduction fee is payable by you immediately.

PLEASE
INSERT
ACTUAL
TIMES
AGAINST
EACH
SECTION

| | MON | TUE | WED | THUR | FRI | |
|--------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| Morning |am to |am to |am to |am to |am to | |
| Afternoon |pm to |pm to |pm to |pm to |pm to | |
| TOTAL | | | | | | |

I certify that the attendance and work as stated below of the above-named have been satisfactory and that no claim will be made against the Company's invoice.

Signed Company
(duly authorised)

Date Address

PLEASE LEAVE A PHOTOCOPY WITH THE COMPANY

and

FAX TO 714996 PERSONNEL APPOINTMENTS BY 5.00 P.M. FRIDAY

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| <p><i>For Office Use Only:</i></p> <p>INVOICE NO.</p> <p>Hrs. atp.....</p> <p>Total £</p> |
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